

marketability

BOOK A COURSE OR REGISTER YOUR INTEREST TODAY

Use this form to tell us which course(s) you/your colleagues would like to attend. We'll acknowledge receipt and advise the status of your chosen options, then (if appropriate) get back in touch to propose a date once a viable number of requests have been received. Once a date is agreed (at least one month in advance) an invoice will be issued and that date added to the course page on our website.

I would like to attend/book the following:

Name of Delegate	Job Title	Workshop	Date (if known)	Cost*
1	_____	_____	_____	_____
2	_____	_____	_____	_____
3	_____	_____	_____	_____
4	_____	_____	_____	_____
5	_____	_____	_____	_____
6	_____	_____	_____	_____

SPECIAL DIETARY OR OTHER REQUIREMENTS: _____

***COST – standard fee is £399 + VAT, but you can claim discounted prices for the following:**

1. **Multiple booking discount:** 3 places for £349 each (on the same course), or 6 places for £329.
2. **Marketability Carnet:** 10 training days in any 12 months for you to cash in as you please. £2,999 + VAT
3. **EBulletin subscribers:** single course places at £349.

YOUR DETAILS

Name (if different from the delegate): _____

Position: _____ Organisation: _____

Address: _____

Telephone: _____ Email: _____

NB: Please include your email address so that we can contact you in connection with this booking. We will NOT send you marketing emails unless you tick the box below or otherwise opt in.

Sign up for fortnightly eBulletins for discounted prices, plus fortnightly news and tips.

We will ONLY postal mail you with details of Marketability's training and marketing services. If you do NOT wish to be postal mailed, please tick here and email/post this form back to us.

REGISTRATION & PAYMENT

On receipt of your completed form we'll send you confirmation of your provisional booking and advise the latest status of the course. If awaiting a date, we'll get back in touch when we have sufficient requests to run it, and once a date is fixed an invoice will be issued. This will be payable within 30 days by online transfer or by cheque payable to **Marketability (UK) Ltd** and sent to the Teddington address.

CANCELLATIONS

We know that cancellation can occasionally be unavoidable, and will do our best to keep charges to a minimum. Once a course date is fixed, you can substitute another delegate, or cancel 4 weeks or more before a course, at no charge. If we can re-fill the place we will also waive charges. For cancellations 1-4 weeks before the course a fee of 50% of the course fee will apply. Cancellations within 1 week of the course regrettably must attract full payment.